



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JUNE 13, 2017 - BARTLETT CITY HALL - 7:00 PM

INVOCATION

Opening Prayer by Scott Greer, New Hope Christian Church

FUTURE MEETINGS

Board of Education Work Session, June 15 at 7 p.m.

Historic Preservation Commission, June 19 at 7 p.m.

BPACC Advisory Board, June 20 at 6 p.m.

Bartlett Arts Council, June 20 at 6:30 p.m.

Design Review Commission, June 20 at 6:30 p.m.

Board of Education, June 22 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the May 23, 2017 Board of Mayor and Aldermen Regular Meeting

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 17-03, an ordinance to adopt the 2017-2018 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets.
2. Notice of intent to exceed the certified tax rate.
3. Ordinance 17-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2017.

UNFINISHED BUSINESS

- 1 Third Reading of Ordinance 17-03, an ordinance to adopt the 2017-2018 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)**

- 2 Third Reading of Ordinance 17-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2017. (Dick Phebus, Director of Finance)**

CONSENT AGENDA

- 1 Bid for annual office supplies. (Dick Phebus, Director of Finance)**

Recommend accepting the lowest and best bid from Yuletide Office Solutions. Funds are available in various department budgets.

- 2 Subdivision Contract for Wal-Mart Academy. (Rick McClanahan, Director of Engineering)**

The developer, Wal-Mart Real Estate Business Trust, will pay \$16,135.00 in City fees. The bond is set at \$33,600.00.

- 3 Site Plan, Grading, and Erosion Control Contract for Christian Life Tabernacle. (Rick McClanahan, Director of Engineering)**

The developer, Christian Life Tabernacle, will pay \$49,903.48 in City fees. The bond is set at \$215,780.00.

- 4 Contract for professional services agreement alternate bid for Deermont Park restroom renovations. (Shan Criswell, Director of Parks and Recreation)**

Recommend accepting the professional design services contract for an alternate bid proposal for Deermont restroom renovations from RossWitt, PLLC for a total price of \$12,800.00. Funds are available in Account 311.48311.780.51617.

- 5 Apple Capital Lease Debt Obligation Form for school computers. (Dick Phebus, Director of Finance)**

State of Tennessee Comptroller's Office requires presentation to the Board of Mayor and Aldermen of the Report on Debt Obligation form for certain obligations. Attached form is presented for the Apple computer capital lease approved on May 23, 2017.

- 6 Planning Commission Report for June 2017. (Terry Emerick, Director of Planning and Economic Development)**

- 7 Treasurer's Report for April 2017. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- 1 Appoint Angelia Allen to Bartlett Arts Council. (A. Keith McDonald, Mayor)**

- 2 Appoint Michelle Page, Wayne Ray and Karen Winemiller to the City Beautiful Commission. (A. Keith McDonald, Mayor)**

- 3 Resolution 23-17, a resolution to accept a grant from the State of Tennessee Highway Safety Office in the amount of \$19,919.60 for a 2017 Multiple Violations Traffic Grant and amend the Fiscal Year 2017 Grant Fund Budget to appropriate the grant funds. (Dick Phebus, Director of Finance)**

- 4 Resolution 24-17, a resolution to adopt a public records policy. (Ed McKenney, City Attorney)**

- 5 Resolution 25-17, a resolution to amend the Fiscal Year 2017 School Education Capital Project Fund. (Dick Phebus, Director of Finance)**

- 6 Resolution 26-17, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of Interest Bearing General Obligation Capital Outlay Notes, Series 2017, in an amount not to exceed \$1,969,150, and providing for the payment of said notes. (Dick Phebus, Director of Finance)**

- 7 Resolution 27-17, a resolution to delete uncollectible accounts from utility customers accounts receivable. (Dick Phebus, Director of Finance)**

- 8 **Resolution 28-17, a resolution to amend the Fiscal Year 2017 General Fund and Capital Improvement Program Budgets to appropriate funds for the Tennessee College of Applied Technology for land acquisition. (Dick Phebus, Director of Finance)**

- 9 **Set a public hearing for July 11, 2017 for Resolution 29-17, a resolution approving a Special Use Permit for 3-A Collision Center to operate an automobile paint and body shop to be located at Grace Subdivision, Lot 1, Summer Avenue within the “C-H” Highway Business Zoning District. (Terry Emerick, Director of Planning and Economic Development)**

- 10 **First Reading of Ordinance 17-05, an ordinance to designate the Barteau-Dickey House, 2943 Sycamore View Road, a historic landmark. (Terry Emerick, Director of Planning and Economic Development) The public hearing to be set for July 11, 2017.**

OPEN DISCUSSION**ADJOURNMENT**