



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

**TUESDAY, JANUARY 10, 2017 - BARTLETT STATION MUNICIPAL CENTER,
COMM ROOM A - 7:00 PM**

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by John Penzer, New Hope Christian Church

FUTURE MEETINGS

Bartlett Station Commission, January 11 at 7:30 a.m.

Parks and Recreation Advisory Board, January 12 at 7 p.m.

BPACC Advisory Board, January 17 at 6 p.m.

Bartlett Arts Council, January 17 at 6:30 p.m.

Design Review Commission, January 17 at 6:30 p.m.

Bartlett Board of Education Work Session, January 19 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Mayor McDonald announced an emergency expenditure of \$65,000 for a sewer lift station repair.

MINUTES ACCEPTANCE

Minutes of the December 13, 2016 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 Special event permit for Winter Cross Country Series (Jim Brown, Director of Code Enforcement)**
The event will be held on Sundays, January 22 and February 19 from 2 to 4 p.m. at Nesbit Park.
- 2 Purchase seven computers for squad cars. (Gary Rikard, Chief of Police)**
Request authorization to purchase seven Panasonic in-car computers at a cost of \$3,687.98 each, a total cost of \$25,815.86, from CDW-G. This price includes docking stations and car chargers. This vendor/price is from the National Intergovernmental Purchasing Alliance contract. Funds are available in Account 311.48311.785.20317.
- 3 Bid for indoor firing range maintenance. (Gary Rikard, Chief of Police)**
Recommend accepting the only bid from Metals Treatment Technologies, LLC at a cost of \$13,500.00. Funds are available in Account 110.42100.158.
- 4 Bid for Orion water meters. (Dick Phebus, Director of Finance)**
Recommend accepting the sole source bid from United Utilities for 548 Orion utility meters and accessories at a total cost of \$81,189.00. Funds are available in Account 510.51100.945

NEW BUSINESS

- 1 Resolution 01-17, a resolution authorizing the application requesting \$515,690 in Disaster Recovery Grant Program funds to stabilize Fletcher Creek and entrance into all necessary agreements. (Rick McClanahan, Director of Engineering)**

Mr. McClanahan stated that the City received this same grant two years ago for land stabilization near Appling Road. The grant program requires the Board approve a resolution to officially apply for funding.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 2 Site plan contract for Gateway Tire parking lot expansion. (Rick McClanahan, Director of Engineering)**
The developer, Gateway Properties, L.P. will pay \$527.50 in City Fees. The Bond is set at \$5,660.00.

Mr. McClanahan stated that this is a standard site plan.

Mr. Stephen Steinbach with the Urban Institute attended the meeting to represent Gateway Tire.

Mayor McDonald noted that this site plan has been approved by the Design Review Commission, which voiced concern with the iron fence surrounding the parking lot. The Mayor asked if the gate would be equipped with a fire key so the fire department could properly respond to emergencies. Mr. Steinbach stated that it would.

Alderman Elliott, the Board's liaison with the Design Review Commission, mentioned that the Commission requested Gateway install the gate backwards. Alderman Parsons asked if that was for aesthetic reasons, which Alderman Elliott confirmed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Appoint Vice Mayor. (A. Keith McDonald, Mayor)

Mayor McDonald appointed Jack Young to serve another two-year term as Vice Mayor. This will be Alderman Young's fifth term as Vice Mayor.

OPEN DISCUSSION

Alderman Pleasant reiterated his request for a left turn lane going southbound on Germantown Road at the intersection of Highway 70.

Mr. McClanahan stated that his department needs the Board's approval and appropriation of the funds to begin such a project.

Mayor McDonald asked Mr. McClanahan to perform a traffic study of the intersection to determine if the turn lane is warranted.

ADJOURNMENT

Meeting adjourned at 7:15 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor