



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, FEBRUARY 28, 2017 - BARTLETT STATION MUNICIPAL CENTER, COMM ROOM A - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Absent, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Christopher Briwder, Temple of Praise

FUTURE MEETINGS

Bartlett Station Commission, March 1 at 7:30 a.m.

City Beautiful Commission, March 2 at 7 p.m.

Family Assistance Commission, March 6 at 6 p.m.

Planning Commission, March 6 at 7 p.m.

Bartlett Historical Society, March 13 at 7 p.m.

RECOGNITIONS

The Mayor and Aldermen recognized a Boy Scout from Troop 450, who attended the meeting to earn his Communications Merit Badge.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the February 14, 2017 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

UNFINISHED BUSINESS

- 1 **Second Reading of Ordinance 17-01, an ordinance to amend Title 13, Chapter 1, Section 13-111(1) of the Codified Ordinances of the City of Bartlett, Tennessee to modify the time frame for appealing code violations. (Jim Brown, Director of Code Enforcement)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 3/14/2017 7:00 PM
MOVER:	Emily Elliott, Alderman	
SECONDER:	Bobby Simmons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

- 2 **Second Reading of Ordinance 17-02, an ordinance to amend Title 13, Chapter 1, Section 13-107(3) of the Codified Ordinances of the City of Bartlett, Tennessee to modify the method of notification. (Jim Brown, Director of Code Enforcement)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 3/14/2017 7:00 PM
MOVER:	Bobby Simmons, Alderman	
SECONDER:	Paula Sedgwick, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 **Special event permit for Bartlett United Methodist Church Acrosstown 5K Run. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, April 1 from 8 a.m. to 12 p.m. at Bartlett United Methodist Church.
- 2 **Special event permit for Appling Middle School Spring Fling. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, April 29 from 3 to 7 p.m. at Appling Middle School.
- 3 **Softball tournament requests for 2017. (Shan Criswell, Director of Parks and Recreation)**
Attached is a list of Tournament Requests for 2017 from Bartlett Parks and Recreation Athletics Department.

- 4 Bid for Orion water meters. (Dick Phebus, Director of Finance)**
Recommend accepting the sole source bid United Utilities for 337 Orion utility meters and accessories at a total cost of \$46,000.05. Funds are available in Account 510.51100.945
- 5 Bid for two extended-cab pickup trucks. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from Homer Skelton CDJ-Ram at a price of \$22,046.00 each or total cost of \$44,092.00. Funds are available in Account 122.48122.935.
- 6 Authorization to purchase Right-of-Way for the widening of Old Brownsville Road. (Rick McClanahan, Director of Engineering)**
Request approval to purchase one right-of-way tract for a total of \$26,800. Funds are available in Account 311.48311.770.422.
- 7 Treasurer's Report for January 2017. (Dick Phebus, Director of Finance)**
- | | |
|---------------------------|--------------|
| Budgeted Expenditures | \$72,630,170 |
| Year-to-date Expenditures | \$49,765,735 |
| Budgeted Revenues | \$72,630,170 |
| Year-to-date Revenues | \$42,009,579 |

NEW BUSINESS

- 1 Resolution 07-17, a resolution to delete uncollectible property taxes, interest, penalties and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)**

Mr. Phebus stated that the total amount of tax write-offs in this resolution is \$3,776.38.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 2 Resolution 08-17, a resolution to amend the FY17 General Improvements Fund and Capital Improvement Program Budgets to provide additional funding for City Hall renovation. (Dick Phebus, Director of Finance)**

Mr. Phebus stated that this resolution will transfer the necessary funds for the council chamber's audio/visual equipment from the General Improvements fund to the Capital Improvement fund for ease of tracking.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Assistant Fire Chief Danny Baxter announced that the Fire Department would be flushing the City's fire hydrants starting February 27 until June 9.

ADJOURNMENT

Meeting adjourned at 7:10 PM

W. C. Pleasant, Register to the
Board of Mayor and Aldermen

Mayor A. Keith McDonald