City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MARCH 28, 2017 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Absent.

INVOCATION

Opening Prayer by David Smith, New Hope Christian Church

FUTURE MEETINGS

Family Assistance Commission, April 3 at 6 p.m.

Planning Commission, April 3 at 7 p.m.

Bartlett Station Commission, April 5 at 7:30 a.m.

City Beautiful Commission, April 6 at 7 p.m.

Bartlett Historical Society, April 10 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the March 14, 2017 Board of Mayor and Aldermen Regular Meeting

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

CONSENT AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

1 Special event permit for Oak Elementary 5K Run. (Jim Brown, Director of Code Enforcement)
The event will be held on Friday, May 12 from 4 to 10 p.m. at Oak Elementary School.

2 Special event permit for Stomp Out Hunger 5K Run. (Jim Brown, Director of Code Enforcement)
The event will be held on Saturday, April 15 from 2 to 4 p.m. at Bartlett United Methodist Church.

3 Authorization to purchase Right-of-Way for the widening of Old Brownsville Road. (Rick McClanahan, Director of Engineering)
Request approval to purchase three right-of-way tracts for a total of $95,870. Funds are available in Account 311.48311.770.422.

4 Reimburse Rivercrest Baptist Church for sprinkler and light relocation due to purchase of right-of-way. (Rick McClanahan, Director of Engineering)
City shall reimburse Rivercrest Baptist Church to relocate a portion of the church's sprinkler system and a light pole that is located on a recently-purchased right-of-way parcel. Total cost for both projects is $15,328. Funds are available in Account 311.48311.770.422.

5 Bid for Recreation Center roof maintenance. (Wade Towles, Assistant Director of Engineering)
Recommend accepting the lowest bid from J. D. Ventures, LLC in the amount of $177,185, plus a contingency amount of $10,000 for a total cost of $187,185.00. Additionally, this project requires construction management, which will be provided by RossWitt for a cost of $3,620. The total cost of this project will be $190,805. Funds are available in Account 311.48311.780.54317.

6 Bid for Buckhead Creek sewer project. (Wade Towles, Assistant Director of Engineering)
Recommend accepting the lowest alternate bid from ENSCOR, LLC in the amount of $261,233.80, plus a contingency amount of $30,000 for a total cost of $291,233.80. Funds are available in Account 312.48312.780.81915.

7 Pictometry contract with Shelby County. (Rick McClanahan, Director of Engineering)
Authorize payment of $12,097.92 to Shelby County for the provision of pictometry aerials.
Funds are available in Account 123.48123.264.

8 Authorization to sign contract with Federal Emergency Management Agency for Hazard Mitigation. (Rick McClanahan, Director of Engineering)
Authorize the Mayor to sign two FEMA contracts for Hazard Mitigation. Projects will be reimbursed by State and Federal governments totaling $421,500.

9 Site plan contract for Resource Label Group. (Rick McClanahan, Director of Engineering)
The Developer, Agracel, Inc. will pay $14,789.81 in city fees. The bond is set at $114,649.47.

NEW BUSINESS

1 Appoint members to Board of Zoning Appeals. (A. Keith McDonald, Mayor)

Stan Burton and Jeremy Stafford were appointed to new terms that will expire December 31, 2018.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

2 Resolution 09-17, a resolution to amend the Fiscal Year 2017 Grants Fund Budget to provide funding and appropriations for FEMA/TEMA Hazard Mitigation Grants. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution appropriates funds for the two projects in Consent Agenda Item 8.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

OPEN DISCUSSION

ADJOURNMENT

Meeting adjourned at 7:07 PM

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W.C. Pleasant, Register to the Board of Mayor and Alderman

A. Keith McDonald Mayor