



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 25, 2017 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Steve Shapard, Bartlett United Methodist Church

FUTURE MEETINGS

Board of Education, April 27 at 7 p.m.

Board of Mayor and Aldermen Work Session, April 28 at 12 p.m.

Family Assistance Commission, May 1 at 6 p.m.

Planning Commission, May 1 at 7 p.m.

Beer Board, May 2 at 6 p.m.

Bartlett Station Commission, May 3 at 7:30 a.m.

City Beautiful Commission, May 4 at 7 p.m.

Bartlett Historical Society, May 8 at 7 p.m.

RECOGNITIONS

Leadership Bartlett Class of 2017

The Leadership Bartlett class spent the afternoon learning about Bartlett's government.

Proclamation for Building Safety Month

Mayor McDonald proclaimed April Building Safety Month.

Check presentation to West Tennessee Veterans Home

Mayor McDonald and the Aldermen presented a \$20,000 check to the West Tennessee Veterans Home. Accepting the donation on behalf of the home were Holly Swogger, president, Don Swogger, Hugh Lamar, Pat Lamar, and Harry McKee. The City raised funds during its sesquicentennial year for the veterans' home.

2016 Employees of the Year

Mayor McDonald and Personnel Director Ted Archdeacon presented the 2016 Employees of the Year awards.

Michael Christian - Police
 Jeff Burross - Fire
 Michael Pierce - Public Works
 Paul Wright - Parks
 Debbie Cairncross - Administration

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the April 11, 2017 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 **Bid for weight and cardio exercise equipment. (Shan Criswell, Director of Parks and Recreation)**
 Recommend accepting the bid from the single source provider LifeFitness at a cost of \$63,453.36 with trade in for existing equipment. Funds are available in Account 311.48311.785.54316.
- 2 **Bid for repair of Westbrook Road Bridge over Buckhead Creek. (Rick McClanahan, Director of Engineering)**
 Recommend accepting the lowest bid from Dement Construction in the amount of \$291,449.55, plus a contingency amount of \$30,000 for a total cost of \$321,449.55. Contract administration will be provided by Smith Seckman Reid in the amount of \$19,900. Total project cost will be \$341,349.55. Funds are available in Account 311.48311.780.41450.
- 3 **Bid for Ellis Road Improvements. (Rick McClanahan, Director of Engineering)**
 Recommend accepting the lowest bid from ENSCOR, LLC in the amount of \$756,038.00, plus a contingency amount of \$25,000 for a total cost of \$781,038.00. Contract administration will be provided by Pickering in the amount of \$23,260. Funds are available in Account 311.48311.780.452.

4 Additional 2017 softball tournament request. (Shan Criswell, Director of Parks and Recreation)

5 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Nine items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

6 Treasurer's Report for March 2017. (Dick Phebus, Director of Finance)

Adopted Budget Expenditures	\$72,630,170
Year-to-date Expenditures	\$59,809,941
Adopted Budget Revenues	\$72,630,170
Year-to-date Revenues	\$56,320,670

NEW BUSINESS

1 Bid for W. J. Freeman Park road and parking improvements. (Shan Criswell, Director of Parks and Recreation)

Recommend accepting the lowest bid from Ferrell Paving in the amount of \$757,600 and the Alternate One-Site lighting bid of \$307,800 for a total bid of \$1,065,400, plus a contingency amount of \$30,000. This project requires construction management which will be provided by Dalhoff Thomas Design at a cost of \$9,700 and geological testing provided by Geotechnology Inc. at a cost of \$9,998.20. The total cost of this project will be \$1,115,098.20. Funds are available in Account 311.48311.780.51401.

Mrs. Criswell, Director of Parks and Recreation, explained that this project would add to more access points to the park. Currently, there is only one point of ingress/egress, which has caused safety concerns. One new drive will be near Ivanhoe Road, and the other near Bartlett Road.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 12-17, a resolution to amend the Fiscal Year 2017 School Education Capital Project Fund. (Dick Phebus, Director of Finance)

Finance Director Dick Phebus explained that this is a budget amendment from the Bartlett City Schools to allocate funds to purchase the Bartlett Square property.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Resolution 13-17, a resolution to amend the Fiscal Year 2017 General Purpose School Fund and School Education Capital Project Fund. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution contains two budget amendments from Bartlett City Schools; one will allocate \$26,000 to build a fence around the soccer park, and one will appropriate funds for some scholarships.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

4 Resolution 14-17, a resolution to amend the FY17 Capital Improvement Program Budget to provide additional funding for Ellis Road Hill Removal. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution appropriates an additional \$50,000 for the removal of the sharp hill on Ellis Road near New Brunswick Road.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

5 Resolution 15-17, a resolution to authorize the Mayor to enter into an agreement between the State of Tennessee Department of Transportation and the City of Bartlett for the design of an Americans with Disabilities Act Transition Plan. (Rick McClanahan, Director of Engineering)

Director of Engineering Rick McClanahan explained that the Tennessee Department of Transportation requires the Board approve this resolution authorizing the Mayor to enter into an agreement for the design of the Americans with Disabilities Act Transition Plan. The Department requires this agreement to secure future funds, which should cover 80 percent of the plan. Mr. McClanahan stated that necessary projects will be assessed and then a dollar amount calculated, then a timeline for completion set.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Alderman Parsons invited the public to BPACC's Bluegrass concert Friday, May 5 from 6 to 9 p.m.

Alderman Elliott asked Mr. McClanahan when construction on the Ellis Road hill would begin. He answered within the next month.

Mr. McClanahan stated that the CSX Railroad deferred construction at the Old Brownsville Road crossing to late spring or early summer.

Rebecca Priddy, President of the Bartlett High Parent Teacher Student Association, invited the community to support Project Graduation.

Clinton Isenhowe, 7860 Stephanie Cove, voiced his concerns about the proposed 35-cent property tax increase. Mr. Isenhowe argued that since Shelby County home assessments increased an average of 11 percent, and typically they only increase by 1 percent, that this tax increase is not necessary.

Mayor McDonald said Mr. Isenhowe might have misunderstood his previous explanation of the proposed tax increase. The Mayor offered to meet with Mr. Isenhowe and explain the issues.

ADJOURNMENT

Meeting adjourned at 7:32 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor