



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 22, 2017 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Terry Easley, Faith Baptist Church

FUTURE MEETINGS

Board of Education, August 24 at 7 p.m.

Beer Board, September 5 at 6 p.m.

Bartlett Station Commission, September 6 at 7:30 a.m.

City Beautiful Commission, September 7 at 6:30 p.m.

Bartlett Historical Society, September 11 at 7 p.m.

Planning Commission, September 11 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the August 8, 2017 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 33-17, a resolution approving a special use permit for an assisted living facility to be located north of Highway 64 on the northeast corner of New Brunswick and Brunswick roads.

No one spoke in favor or in opposition of Resolution 33-17.

UNFINISHED BUSINESS

- I **Resolution 33-17, a resolution approving a special use permit for an assisted living facility to be located north of Highway 64 on the northeast corner of New Brunswick and Brunswick roads. (Kim Taylor, Director of Planning and Economic Development)**

Ms. Taylor explained that this property is zoned Commercial-Highway (CH) Business, which requires a special use permit for an assisted living facility. The applicant plans to develop seven-acres of this 26-acre vacant lot. The Planning Commission gave this development a favorable recommendation at its July 6 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- I **Special seasonal event permit for Big Jim's pumpkins & Christmas tree sales. (Jim Brown, Director of Code Enforcement)**
The event will be held from September 20 through December 20 from 9 a.m. to 9 p.m. at 6777 Stage Road.
- 2 **Annual Bartlett Kids Triathlon. (Shan Criswell, Director of Parks and Recreation)**
The event is scheduled for Saturday, September 9 starting at 7:30 a.m. and will take place in and around the Bartlett Recreation Center. The Center will be closed until 11 a.m. the day of the event.
- 3 **Reappraisal service fees. (Dick Phebus, Director of Finance)**
Shelby County Government has provided property reappraisal services for its Fiscal Years 2014 - 2017 Reappraisal Cycle. Total prorated reappraisal fees are \$201,935.00. Funds are available in Account 110.41100.259.

- 4 Proposal for janitorial services for the Bartlett Library. (Dick Phebus, Director of Finance)**
Recommend accepting the lowest and best proposal from Elite Service Group at a total cost of \$29,380. Funds are available in Account 110.41480.176.
- 5 Bid for one ambulance. (Terry Wiggins, Fire Chief)**
Recommend accepting the lowest bid from Demers at a cost of \$187,405.00. Funds are available in Account 311.48311.785.25618.
- 6 Bid for four zero-turn mowers. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lowest qualified bid from Bartlett Small Engines at a total cost of \$51,250.00. Three of these mowers are for Parks and Recreation maintenance and one is for school maintenance. Funds are available in Accounts 311.48311.785.50718 and 11044400.939.
- 7 Bid for Shadowlawn Road Sewer Project, Phase 2A. (John Horne, Assistant Director of Engineering)**
Recommend accepting the lowest bid from D & E Construction in the amount of \$231,540.00, plus a contingency amount of \$25,000.00 for a total cost of \$256,540.00. Funds are available in Account 312.48312.780.8114.
- 8 Planning Commission report for August 2017. (Kim Taylor, Director of Planning and Economic Development)**
Item 1 - Master Plan for Morris Commercial Subdivision was approved with conditions.
Item 2 - Site plan for 3A Collision was approved with conditions.

NEW BUSINESS

- I Resolution 39-17, an initial resolution authorizing the issuance of not to exceed fifty-two million dollars (\$52,000,000) general obligation public improvement bonds of the City of Bartlett, Tennessee. (Dick Phebus, Director of Finance)**

Mr. Phebus explained that these bonds will be used to fund the City's Capital Improvement Budget and Bartlett High School's renovation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 2 Resolution 40-17, a resolution authorizing the issuance of general obligation refunding and improvement bonds of the City of Bartlett, Tennessee in the aggregate principal amount of not to exceed \$55,000,000, in one or more series; making provision for the issuance, sale and payment of said bonds, establishing the terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds. (Dick Phebus, Director of Finance)**

Mr. Phebus noted that this bond resolution is not in addition to the previous resolution, but includes the previous one. The difference in the amounts is that this resolution includes refunding some bonds, which will save the City money.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 3 Resolution 41-17, a resolution to donate surplus personal property to the Town of Gallaway, Tennessee. (Dick Phebus, Director of Finance)**

Mr. Phebus stated that the police department has two surplus vehicles that the Gallaway police department expressed interest in. This resolution allows the City to donate these two cars to Gallaway.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

No one spoke during Open Discussion.

ADJOURNMENT

Meeting adjourned at 7:14 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor