



# City of Bartlett

*A. Keith McDonald, Mayor*

## **BOARD OF MAYOR AND ALDERMEN MEETING MINUTES**

**TUESDAY, OCTOBER 10, 2017 - BARTLETT CITY HALL - 7:00 PM**

### **ATTENDANCE**

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

### **INVOCATION**

Opening Prayer by Stephen Brannon, Faith Baptist Church

### **FUTURE MEETINGS**

Parks and Recreation Advisory Board, October 12 at 7 p.m.

Historic Preservation Commission, October 16 at 7 p.m.

BPACC Advisory Board, October 17 at 6 p.m.

Bartlett Arts Council, October 17 at 6:30 p.m.

Design Review Commission, October 17 at 6:30 p.m.

Board of Education, October 19 at 7 p.m.

### **RECOGNITIONS**

#### **Grace Presbyterian Extended Care check presentation to Bartlett First Responders Monument Committee**

Jill Bailey of Grace Presbyterian Extended Care presented a \$600 check to Alderman Emily Elliott and the Bartlett First Responders Monument Committee. The after-school program hosted a Cop Stop in August and sold T-shirts printed with Back the Blue on them. All the proceeds are being donated to the monument.

**\*\*\*Official Business of the Day\*\*\***

**MINUTES ACCEPTANCE****Minutes of the September 26, 2017 Board of Mayor and Aldermen Regular Meeting**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bobby Simmons, Alderman
<b>SECONDER:</b>	Jack Young, Vice Mayor
<b>AYES:</b>	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**CONSENT AGENDA**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jack Young, Vice Mayor
<b>SECONDER:</b>	Emily Elliott, Alderman
<b>AYES:</b>	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 Special event permit for Tim Creager Memorial 5K Run. (Jim Brown, Director of Code Enforcement)**  
The event will be held on Saturday, November 18 from 9 a.m. to 12 p.m. at Bartlett Hills Baptist Church.
- 2 Special event permit for Fallapalooza Fall Festival. (Jim Brown, Director of Code Enforcement)**  
The event will be held on Sunday, October 22 from 3 to 6 p.m. at New Hope Christian Church.
- 3 Proposal for design and construction plans for widening of Old Brownsville Road. (Rick McClanahan, Director of Engineering)**  
Recommend approving Kimley Horn final engineering design and construction plan proposal for the Old Brownsville Road widening project in the amount of \$281,412.39, plus a contingency amount of \$8,587.61, for a total cost of \$290,000. This project is an 80/20 federal local match. The City's portion of the contract administration is \$58,000. Funds are available in Account 311.48311.772.422
- 4 Bids for annual Animal Shelter supplies. (Bill Yearwood, Director of Public Works)**  
Recommend accepting the bids from Henry Schein, MWI, and Midwest Vet. Funds are available in Account 110.43800.321.
- 5 Bid for emergency standby, portable generator. (Bill Yearwood, Director of Public Works)**  
Recommend accepting the lowest bid from Thompson Cat at a cost of \$65,700.0. Funds are available in Account 51.051300.939.

**6 Bid for two knuckle boom loaders. (Bill Yearwood, Director of Public Works)**

Recommend accepting the lowest bid from Tag Truck at a total cost of \$254,909.26. Funds are available in Account 122.48122.935.

**7 Presentation of Debt Obligation Form Related to General Obligation Refunding and Improvement Bonds, Series 2017. (Dick Phebus, Director of Finance)**

State of Tennessee Comptroller's Office requires presentation to the Board of Mayor and Aldermen of the Report on Debt Obligation form for General Obligation Refunding and Improvement Bonds, Series 2017.

**NEW BUSINESS**

**1 Resolution 44-17, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett Tax Rolls. (Dick Phebus, Director of Finance)**

Mr. Phebus state that this resolution would delete \$3,541.80 in delinquent property taxes and associated costs.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jack Young, Vice Mayor
<b>SECONDER:</b>	Bobby Simmons, Alderman
<b>AYES:</b>	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**2 Resolution 45-17, a resolution to amend the Fiscal Year 2018 Bartlett City Schools Education Capital Project Fund. (Dick Phebus, Director of Finance)**

Mr. Phebus noted that this Bartlett City Schools budget amendment is for \$80,000 to be used for a new HVAC system for Appling Middle School.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jack Young, Vice Mayor
<b>SECONDER:</b>	Emily Elliott, Alderman
<b>AYES:</b>	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**3 Resolution 46-17, a resolution to accept a grant from the State of Tennessee Highway Safety Office in the amount of \$23,300 and amend the Fiscal Year 2018 Grant Fund Budget to appropriate the grant funds. (Dick Phebus, Director of Finance)**

Mr. Phebus explained that this resolution will increase the grant budget by \$23,300 by accepting the State of Tennessee Highway Safety Office grant.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Parsons, Alderman
<b>SECONDER:</b>	Emily Elliott, Alderman
<b>AYES:</b>	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**4 Resolution 47-17, a resolution to amend the FY18 Capital Improvement Program and Debt Service Fund Budgets to recognize general obligation bond proceeds, refunding bond proceeds, cost of issuance, interest expense and interest earnings. (Dick Phebus, Director of Finance)**

Mr. Phebus explained that this resolution will amend the Capital Improvements Program and debt service budgets for this fiscal year in relation to the recent bond issue. The money was received October 5 and is in place for projects. It is necessary to appropriate those funds with this resolution.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bobby Simmons, Alderman
<b>SECONDER:</b>	Paula Sedgwick, Alderman
<b>AYES:</b>	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

### **OPEN DISCUSSION**

Fire Chief Terry Wiggins invited the public to the annual Reserve Firefighters Pancake Breakfast Saturday, October 14 from 7 to 11 a.m. at the Bartlett Station Municipal Center. All proceeds will be donated to Ronald McDonald House and the Dream Factory.

### **ADJOURNMENT**

Meeting adjourned at 7:14 PM

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W.C. Pleasant, Register to the  
Board of Mayor and Alderman

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A. Keith McDonald  
Mayor