



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, NOVEMBER 13, 2018 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Stephen Brannon, Faith Baptist Church

FUTURE MEETINGS

Board of Education, November 15 at 7 p.m.

Historic Preservation Commission, November 19 at 7 p.m.

BPACC Advisory Board, November 20 at 6 p.m.

Bartlett Arts Council, November 20 at 6 p.m.

Design Review Commission, November 20 at 6:30 p.m.

RECOGNITIONS

Mayor McDonald and the Aldermen recognized several Boy Scouts from Troop 261 who attended the meeting to earn their Communications Merit badge. The Board also recognized one Boy Scout from Troop 274, who was working on his Citizenship in the Community Merit Badge.

Healthier Bartlett Marathon in a Month Presentation

Sharon Fryman, Chair of the Healthier Bartlett Wellness Council, presented Mayor McDonald with a plaque for Bartlett earning third place nationally for the Marathon in a Month competition.

The competition was held in October and 260 people registered to participate. Bartlett logged 20,538 miles in one month.

Mrs. Fryman announced that the City will compete in Million Mile Month in April 2019.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the October 23, 2018 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Ordinance 18-06, an ordinance adopting the 2015 Editions of the International Codes, as amended.

No one spoke in favor or in opposition to Ordinance 18-06.

Adjourned at 7:10 p.m.

UNFINISHED BUSINESS

- I **Ordinance 18-06, an ordinance adopting the 2015 Editions of the International Codes, as amended. (Jim Brown, Director of Code Enforcement)**

Mr. Brown, Director of Code Enforcement, stated that adoption of these international codes will bring the City in line with State and ISO requirements. Memphis and Shelby County governments are also moving forward to adopt these same codes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- I **Special event permit for Trail of Tears Commemorative Walk. (Jim Brown, Director of Code Enforcement)**

The event will be held on Saturday, November 24 from Sunrise to 9:00 a.m. starting at the intersection of Highway 70 and Stage Road and ending at W. J. Freeman Park.

- 2 Bid for one 2019 Ford F350 with utility crane bed. (Mike Adams, Director of Public Works)**
Recommend accepting the lowest bid from AutoNation at a cost of \$50,757.00. Funds are available in Account 311.48311.785.30719.
- 3 Bid for one 2019 Ford F350 with 8-foot bed. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from Country Ford at a cost of \$38,997.00 total cost. Funds are available in Account 311.48311.785.30719.
- 4 Bid for one asphalt roller with tandem axle trailer. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the sole bid from Stribling Equipment at a cost of \$53,282.00 total cost. Funds are available in Account 311.48311.785.30719.
- 5 Bid for two day cab tractors. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from Tag Truck at a cost of \$98,425.00 each, plus an additional \$11,500 each for automatic transmission. Total cost will be \$219,850.00. Funds are available in Account 311.48311.785.30719.
- 6 Bid for one roll-off refuse truck with hoist. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from Tag Truck at a cost of \$136,950.00 total cost. Funds are available in Account 122.48122.935.
- 7 Bid for trailer mounted leaf collector. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the sole bid from CMI at a cost of \$63,610.00 total cost. Funds are available in Account 122.48122.939.
- 8 Bid for construction of a salt storage dome. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from Castle Black Construction at a cost of \$141,000.00 total cost. Funds are available in Account 311.48311.785.30719.
- 9 Contract for left turn signal improvement design services at Brother Blvd and Highway 64 intersection. (Rick McClanahan, Director of Engineering)**
Recommend accepting the design contract proposal from Barge Design Solutions, Inc. in the amount of \$49,150.00. Funds are available in Account 311.48311.780.454.
- 10 Acquisition of an easement through Eminent Domain for Elmore Park drainage improvements. (John Horne, Assistant Director of Engineering)**
Recommend authorizing acquisition of one easement for Elmore Park Drainage Improvements via eminent domain. This easement is valued at \$3,001.00. Funds are available in Account 311.31148311.780.453.

11 Renasant Bank Treasury Management Services. (Dick Phebus, Director of Finance)

Recommend adopting Renasant Bank resolution for treasury management services for Fiscal Year 2018 bond proceeds.

12 Planning Commission Report for October 2018. (Kim Taylor, Director of Planning and Economic Development)

Item 1 - Master plan for Hood and Bartlett, Lot 2, subdivision was approved with conditions.

Item 2 - Construction plan for Hood and Bartlett, Lot 2, subdivision was approved with conditions.

Item 3 - Final plan for Collette Scott subdivision was approved with conditions.

13 Planning Commission Report for November 2018. (Kim Taylor, Director of Planning and Economic Development)

Item 1 - Final plan for Hood and Bartlett, Lot 2, subdivision was approved with conditions.

Item 2 - Site plan for Hood and Bartlett, Lot 2, subdivision was approved with conditions.

Item 3 - Site plan for Quail Ridge Amenity Center, 4200 Trenton Drive, was approved with conditions.

NEW BUSINESS

I First Reading of Ordinance 18-08, an ordinance to amend Title 8, Chapters 1, 2, and 3, Sections 8-101(1)(a) and (b), 8-202, 8-212, 8-216, 8-219, 8-306, and 8-310 of the Codified Ordinances. (Ed McKenney, City Attorney)

City Attorney Ed McKenney stated that Ordinance 18-08 is the first of possibly two amendments to the City's alcohol ordinances. These amendments will bring the City's ordinances in line with state law.

This amendment includes changes to the definition of beer, increasing the percent of alcohol from 5 percent to 8 percent, changes hours for sales for beer for stores with a liquor license, changes hours for Sunday sales, and changes the number of permits one permittee can obtain.

Mr. McKenney noted that Sunday wine sales will begin January 1, 2019.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 11/27/2018 7:00 PM
MOVER:	W.C. Pleasant, Alderman	
SECONDER:	Paula Sedgwick, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

OPEN DISCUSSION

Mayor McDonald thanked voters for their support, allowing him to win a fifth term. He said he has an aggressive plan for the next four years, and he thanked the City's employees for all their good work.

ADJOURNMENT

Meeting adjourned at 7:20 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor