



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, FEBRUARY 11, 2020 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, February 13 at 7 p.m.

Historic Preservation Commission, February 17 at 7 p.m.

Bartlett Arts Council, February 18 at 6 p.m.

BPACC Advisory Board, February 18 at 6 p.m.

Design Review Commission, February 18 at 6:30 p.m.

RECOGNITIONS

Fire Department Badge Presentation

Mayor McDonald and Fire Chief Terry Wiggins recognized Kaleb Moretta on his promotion to the position of driver.

Boy Scouts with Troop 261 were recognized as working toward their Citizenship in the Community badges.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the January 28, 2020 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- I Special event permit for Police Week 5K. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, May 9 from 9 a.m. to 2 p.m. at the First Responder Memorial located at 3599 Appling Rd.
- 2 Bid for Third Road drainage project and Hatchie Meadows sewer extension project. (John Horne, Assistant Director of Engineering)**
Recommend accepting the lowest bid from ENSCOR, LLC in the amount of \$161,587.00, plus a contingency amount of \$20,000.00 for a total cost of \$181,587.00. Funds are available in Account 311.48311.780.63616.

NEW BUSINESS

- I Resolution 03-20, a resolution to delete uncollectible accounts from ambulance customers' accounts receivable. (Dick Phebus, Director of Finance)**

Director of Finance, Dick Phebus explained that the last ambulance account write-off was in 2015. Vice Mayor Young inquired as to the amount of write-offs in 2015 vs. 2020. Mr. Phebus said the City wrote off \$2.1 million in 2015 compared to \$1.1 million in 2020. Alderman Parsons asked what had been done to collect the money. Mr. Phebus stated these were amounts that could not be collected even after using Wakefield & Associates to collect.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 04-20, a resolution to amend the Fiscal Year 2020 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund and to approve a resolution increasing Bartlett City Schools purchasing threshold. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution was to approve a \$200,000 increase in the Capital Projects fund for the Bartlett City Schools and for them to adopt the City's purchasing policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Director of Engineering, Rick McClanahan announced that CSX advised they would be reworking railroad crossings at Yale Road, St. Elmo and Oak Road in March and April. Mayor McDonald asked that we obtain more information to inform the Board of Mayor and Aldermen and the Police Department with details. Mr. McClanahan stated more information would be forthcoming.

Mr. Paul Carrigan, 7301 La Casa Dr., inquired of the construction hours and operation hours for the proposed Fleet Maintenance Facility location since his house is the last on the street and closest to the facility. Public Works Director, Mike Adams, informed all that the hours of operation would be 7 a.m. to 4 p.m. Mayor McDonald stated that during the building phase, construction would adhere to the Noise Ordinance of 7 a.m. - 11 p.m.

ADJOURNMENT

Meeting adjourned at 7:18 PM

W.C. Pleasant, Register to the Board of Mayor and Alderman

A. Keith McDonald
Mayor